



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**K.B.H.S.S. TRUST'S, DR. B. V. HIRAY COLLEGE OF  
MANAGEMENT AND RESEARCH CENTRE**

**GOLIBAR MAIDAN, KRUSHI NAGAR, MALEGAON CAMP  
423105**

**[www.dbhcmr.org](http://www.dbhcmr.org)**

**SSR SUBMITTED DATE: 15-02-2024**

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**February 2024**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

### INTRODUCTION

In 1977, the late Dr. Baliramji V. Hiray, the former education and health minister of Maharashtra State, founded the Kai.Bhauasaheb Hiray Smarnika Samittee Trust (K.B.H.S.S.T.), one of the leading educational institutions, with the express purpose of giving people access to high-quality education.

Leading Entrepreneurs, philanthropists, and social workers are members of our charity trust. We operate institutions in Mumbai, Nasik, and Malegaon that provide a variety of educational courses and activities to over 10,000 students, all with the noble goal of imparting high-quality education to both urban and rural residents at a fair price.

In 2011, Kai.Bhauasaheb Hiray Smarnika Samittee Trust established Dr.B.V.Hiray College of Management & Research Centre, which is located in Malegaon(Nasik), which is affiliated with Savitribai Phule Pune University (SPPU) Pune and approved by All India Council of Technical Education (AICTE) .The institute offers two postgraduate programs (MBA and MCA) and has around 360 students enrolled each year, with over 180 students completing their degree program.

### Vision

To become a Centre of excellence in the area of Management Education, creating students with socio-cultural aspirations, awareness for sustainable development, thus actively participate in creating a better nation.

### Mission

1. To encourage academic excellence by providing conducive learning environment to faculty and students through training, research and industry interaction.
2. To develop necessary skills and competencies in students by imparting In-depth Technical Knowledge.
3. To develop entrepreneurial skills for founding, leading & managing start-ups as well as professionalizing and growing family businesses.
4. To promote ethical and value-based learning for overall sustainable development of the nation.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

1. Highly qualified and competent faculty with student centric approach.
2. Experiential Education using case studies from actual life
3. The atmosphere for research and the importance given to it by academics and students.
4. Significance on overall development of students.
5. Infrastructure is well structured as per AICTE norms.
6. Resource persons from Industries, Businessmen and Faculties are invited for Conferences / Seminars / Workshops / Faculty Development.
7. Centrally Located Campus.
8. Library with sufficient number of books, magazines, reputed National and International journals and e journals with latest edition.

### **Institutional Weakness**

1. Situated in rural area and most of the students are from agricultural family background so the mindset of students and parents is conservative.
2. Paying capacity of students is less.
3. The students with poor confidence level and communication skill.
4. Less number of students progressing for higher education.
5. Less freedom in curriculum designing.

### **Institutional Opportunity**

1. Encourage students and staff to appear for higher education.
2. Encourage students to use available resources and make rural entrepreneurship
3. Provide International exposure for MBA & MCA Students for Research and Project work.
4. Raise funding for research and consultancy projects for Students and staff members.

### **Institutional Challenge**

1. Boosting the confidence level of students, from rural and vernacular background, and strengthen their skills and empower them.
2. Having rural location is limitation for arranging campus interview
3. Exam oriented learning attitude of students.
4. The market recession is the major obstacle in the placement and training activities.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Our institute, located in Nasik District and affiliated with Savitribai Phule Pune University, follows the university's curriculum and collaborates with them to develop an academic calendar. We strictly adhere to guidelines set by AICTE/UGC and other relevant authorities.

The teaching, learning and evaluation Schedules begin with the Academic Calendar prepared by the institute.

The Director and the Head of the Department allocate subjects, monitor progress, and conduct staff meetings. After subject allocation the faculty members of MBA and MCA departments formulate session plans to ensure effective curriculum implementation and use innovative teaching methods. Continuous internal evaluation is conducted through various assessments, and an examination committee oversees the assessment process. Compliance with the academic calendar is required for annual submissions.

The gaps in curriculum are identified and bridged through value added courses and extending the contents of the course beyond the prescribed syllabi. Apart from traditional teaching methods faculties are also motivated to use innovative teaching pedagogies like teaching through Role play, GD, PPT Presentations, Case studies, Mini Projects etc. We also organize educational visits and invite industrial experts for guest lectures to promote industry interaction for promoting holistic development and prepare students for future challenges

The feedback for this criterion aims to assess the institution's ability to provide a well-structured curriculum and also evaluates whether the curriculum aligns with the institution's mission and goals, encourages critical thinking, and fosters skills and competencies required for employability and lifelong learning.

### **Teaching-learning and Evaluation**

Students are admitted through Centralised Admission Process (CAP) as per the norms of reservation criteria and policies framed by DTE and Govt. of Maharashtra for both the courses .i.e. MBA & MCA .Induction programme – “Aarambh” is conducted for fresher’s to adjust them to the Institute. Admission process is transparent as per prospectus and website gives all updated information and familiarizes them with the vision, mission, goals, rules & regulations, curriculum, syllabus, credit points, exam criteria, various curricular and extracurricular activities.

The teaching methods used by our institute are learner-centric, innovative, and interactive. The faculty members are expected to use a combination of lectures, practical sessions, seminars, case studies, group discussions, and technology-enhanced learning methods to promote effective learning experiences. For smooth functioning faculties prepares Lesson Plan, Course File and Lecture Notes, by following Academic Calendar & Timetable.

This criterion mainly focuses on student engagement and participation.

The institute provide opportunities to students for actively engage in the teaching-learning process, through engaging in practical sessions, seminar, project work, field visits, and industry interactions.

Evaluation methods are used by the institute to assess student learning and progress for their fairness and alignment with the learning outcomes. Students are continuously assessed throughout the semester and are evaluated based on various aspects like previous semester marks, class interaction and participation. Advance learners and slow learners are identified and guided for further improvements. Institute provides soft skill class especially for English speaking.

IQAC cell constituted in the institution takes care of quality aspects of the teaching learning process. Attainment of these attributes by the students and the faculty members are constantly monitored and reviewed through providing constructive feedback mechanisms to students for performance improvement.

Industrial visits and internship programmes are carried out for the industrial exposure.

To improve the employability skills of the students placement trainings are executed.

MOU's Signed with various industries are used to bridge the gap between academia and industrial needs. Session on Interview skills, Case studies, Soft Skills and Mock viva are carried out for students to become industry ready.

### **Research, Innovations and Extension**

The Institute encourages research among its faculty and students by various ways like providing them academic leave for research to present papers in national and international conferences, conducting international and national conferences, Research Methodology workshop, FDP lecture series.

Several partner industries and institutes have signed for MOU for faculty exchange, Industrial Visit, on job training and internship, field trip, and training.

An Start-up Innovation Cell at DBVHCMR has been reformed in year 2022-23 with following objectives:

1. To promote entrepreneurship qualities among the students who have a passion to start their own business.
2. To conduct training sessions for providing knowledge and develop entrepreneurial skills and competencies.
3. To offer need based business assistance to entrepreneurs or small businesses in Market Survey, Contact Potential Customers, and Design HR processes for Recruitment, Training etc.
4. To develop and promote industry-academia linkage.

Our Institute is promoting the social ethics, and responsibilities in the students, teaching and non-teaching staff by conducting various activities in the community for comprehensive development of the society like Health Check up, Tree Plantation, Blood donation Camp, Voting awareness , Yoga program and Cleanliness Awareness Program.

Institute signed MOUs with the International and local companies which benefited many of our students in placements and to start their own business. The MOUs, provides a chance to our students to interact with people having expertise in their field as well as it gives a platform for them to show their inner talent & skills.

### **Infrastructure and Learning Resources**

The infrastructure at DBVHCMR is as per the norms of AICTE and it is spread in 5 Acres with a spacious playground, garden, parking facility. The built up area is 3300sq.m. Institute is having classrooms, Seminar Halls, well equipped Computer Laboratory, Tutorial rooms, Administrative Office, placement Cell and library.

The institute is also well equipped with Faculty room, ramp and lift for differently abled.

ICT resources have been sufficiently strengthened in the institution with adequate number of computers for students and staff members. Library is well equipped with reference books, textbooks, e-Databases, journals and, NPTEL Videos and newspapers etc.

Online Public Access Catalog (OPAC) is available for students to browse catalogue of books and check availability. Students have access and assistance of library staff to locate the books. Shelve guides are properly placed on the rack. Facility for downloading of E-resources is available in the campus. The library subscribed to 3 newspapers.

The Library also provides access to about e-journals and e-books through J-gate and DELNET. There is reading hall for students and teachers. There are 10 computers in E- Library with internet facilities. The library maintains visitor's register for students and for teachers.

### **Student Support and Progression**

Institute provides scholarship and free ship for SC/ST, OBC, NT and Economically Weak students as per the government norms.

Institute also provide special coaching, language lab, career counselling, guidance for competitive examinations, etc .

Various committees of students are formed to manage the event, activities successfully.

The students perform various duties from planning, implementing, controlling of the events.

They work for stage Decoration, escorting, food, registration, and public relations committees. They are anchors, coordinators, technical assistance, sportspersons or volunteers. With the teachers support various programs like Induction programme "Aarambh", Ganesh Festival, Navratri, Kite Flying ,Purna Day, Utkarsh Utsav ,Women Day, Teachers day ,Yoga Day,etc. are conducted in the institute .

The students take active participation in all of the following committees set up at the Institute.

There is active participation of students in different committees of institute like anti ragging, College cleaning, Equal opportunity cell, SC-ST committee, etc. Institution is having a transparent mechanism for timely redressal of student grievance in online and offline mode. Institution has a grievance and redressal cell.

The active alumni association has a strong bonding with the students which encourages the current students to identify the needs of corporate world. Alumni interact with the students and share their valuable experiences regarding the current business scenario in the alumni meet of the institute.

### **Governance, Leadership and Management**

The institute is having a well-defined Vision and Mission. Based on Vision and Mission

other stakeholder's inputs quality policy is prepared by top management at Governing Body meeting Local Managing Committee is formed by Institute where in Trustees and faculty members actively participates in the decision making process. Different committees are constituted for the institutional activities. Faculties are given autonomy and authority of decision making in fulfilling academic and additional responsibilities it reflects that

the top management believes in participative management.

Various committees, including the College Development Committee, IQAC (Internal Quality Assurance Cell), and several statutory and administrative committees, have been organized to ensure the smooth and effective functioning of the institution.

The Director involves the entire staff in planning, implementation and evaluation of the plans. The various responsibilities are delegated to the staff according to their choices and capabilities.

The Institute has a strategic plan for curriculum development, teaching and learning, examination and evaluation, research and development, library, ICT, physical infrastructure, and industry interaction or collaboration. E-governance is implemented in administration, finance and accounts, student admission and support, and examination.

The Institute has its welfare measures for teaching and non-teaching staff, and performance appraisal system encourages teachers to enhance the skill in teaching, learning, and research. The Institute is self-financed, and funds are generated through student fees. The effective and efficient utilization of financial resources for academic processes and infrastructure development are monitored by the mechanism of institute and deficit is managed by taking advance from the parent society.

### **Institutional Values and Best Practices**

Institute prioritizes and focuses on the areas that connect with the vision and mission of DBVHCMR is “To become a Centre of excellence in the area of Management Education, creating students with socio-cultural aspirations, awareness for sustainable development, thus actively participate in creating a better nation”. The Institute has incorporated the best aspects of education to help students succeed in the competitive business environment with style and without sacrificing universal ideals and ethos.

We believe in the power of Student centred learning. Our approach to education goes beyond traditional classroom instruction, emphasizing hands-on experiences and practical application of knowledge. Through a variety of activities, projects, and initiatives, students have the opportunity to learn by doing, thus gaining valuable skills.

We Organise Career counselling Seminars in rural as well as tribal area colleges and spread awareness about higher education by our Faculty members, reaching remote rural areas and underserved communities, ensuring that educational resources and opportunities are accessible to all students. We provide comprehensive career counselling services to help students explore career options, set goals, and make informed decisions about their educational and professional paths. Engaging with local communities and parents to raise awareness about the importance of education, encourage parental involvement, and foster a supportive environment for students.





## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	K.B.H.S.S. TRUST'S, DR. B. V. HIRAY COLLEGE OF MANAGEMENT AND RESEARCH CENTRE
Address	Golibar Maidan, Krushi Nagar, Malegaon Camp
City	Malegaon
State	Maharashtra
Pin	423105
Website	<a href="http://www.dbhcmr.org">www.dbhcmr.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Director	Subhash Jagannath Jadhav	02554-250115	9209270888	-	hiraymbaiqac@gmail.com
IQAC / CIQA coordinator	Vinod Khair	2554-250115	9420374984	-	hiraymba@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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State	University name	Document
Maharashtra	Savitribai Phule Pune University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	<a href="#">View Document</a>	15-05-2023	12	

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Golibar Maidan,Krushni Nagar, Malegaon Camp	Urban	5	3390

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
PG	MBA,Management,	24	GRADUATE	English	120	113
PG	MCA,Management,	24	GRADUATE	English	60	57

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	2				4				12			
Recruited	1	0	0	1	1	1	0	2	6	4	0	10
Yet to Recruit	1				2				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				10
Recruited	7	2	0	9
Yet to Recruit				1

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	1	1	0	0	0	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	6	4	0	10
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
		0	0	0	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
PG	Male	261	0	0	0	261
	Female	101	0	0	0	101
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	27	25	20	12
	Female	14	12	9	18
	Others	0	0	0	0
ST	Male	3	6	7	4
	Female	0	1	3	3
	Others	0	0	0	0
OBC	Male	110	111	103	80
	Female	59	72	54	45
	Others	0	0	0	0
General	Male	45	49	34	28
	Female	19	31	39	34
	Others	0	0	0	0
Others	Male	63	63	45	34
	Female	25	23	17	20
	Others	0	0	0	0
Total		365	393	331	278

**Institutional preparedness for NEP**

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>As institute is affiliated to SPPU it follows syllabus for two-year programs MBA and MCA having various Core subjects, elective subjects, Interdisciplinary subject, human rights, cyber security, soft skill, Introduction to constitution, and skill development which forms a balance between management skills and employability. For complete development of students institute conducts various activities related to environmental awareness ,social responsibilities and ethics. Following SPPU's syllabus, the institute offers credit-based and choice-based courses, which allows students to select elective courses from the beginning of their course. Encouragement given to students for selecting</p>
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	interdisciplinary subjects for their internship projects ,by selecting different topics to develop their multidisciplinary knowledge.
2. Academic bank of credits (ABC):	As far as Academic Bank of Credits is concerned Institute is affiliated to SPPU who has established ABC.
3. Skill development:	The institute provides skill development programmes to the students such as communication skills, leadership & teamwork, programming languages, Entrepreneurship development which helps students to develop their skill sets and to acquire the desired competency levels for sustaining in the industry. Institute provides Industrial visits, field visit for experimental learning.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	This Institute offering all PG program affiliated to SPPU, Pune. For all these programs medium of instruction is English. As per the demand and requirement guidance and assistance provided to the students in local language.
5. Focus on Outcome based education (OBE):	Institute has process and policies for achieving CO and PO/PSO, which were developed by Savitribai Phule Pune University. The faculty prepares the Course files (session plans, content and assessment tool) for each course, which are reviewed by HOD and Director. At the starting of academic year, induction programme is arranged for students to understand the process of the curriculum for attaining POs and PSOs is explained. Feedback from students is collected so that we can assess the outcome of course as well as the programme. Each Faculty designs question paper in the context of OBE, map them with COs.
6. Distance education/online education:	ICT-based teaching and learning methods, such as PowerPoint presentations, videos, and virtual classrooms were used by faculties at the time of Covid-19 pandemic and is used whenever it is needed. Online education facility like zoom and Google classroom apps is also available.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been	NO
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set up in the College?	
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	NO
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	NO
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	NO
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Newly enrolled students who don't have voter id cards are encouraged to enroll for voter id card registration.

## Extended Profile

### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
365	393	331	278	280

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 17

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
15	13	10	11	11

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
35.12	79.60	75.86	62.26	62.41

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

The college is affiliated with Savitribai Phule Pune University, Pune and strictly adheres to the curriculum developed by the affiliated University. The institution ensures effective program delivery through a well-planned and documented process to achieve academic excellence and professional competence through the introduction of academic flexibility measures.

**Academic planning:**

- At the beginning of the academic year, the Director sets the academic calendar in collaboration with Academic Coordinators.
- The timetable is determined by the responsible committee according to the workload of the individual subjects according to the college's own guidelines.
- Academic Coordinators meet with teachers to determine course schedule, curricular and extracurricular activities, and division of department workload.
- An Induction program is organized for new student groups to fill the gap.
- Each faculty member strictly adheres to the timetable and develops a micro-course schedule and maintains academic papers in Course file.
- Each subject teacher uses teaching tools for effective teaching through templates, and the digital classroom for effective teaching.
- PowerPoint presentations, paper, research journals and web addresses are provided for students to expand their knowledge.
- During the pandemic, the college put its curricular and extracurricular courses online.
- Teachers also use Google Classroom, Google Meet, YouTube and the Zoom platform for teaching and internal assessment.
- Teachers are responsible for various aspects of effective curriculum planning and delivery.
  
- A Mentor assigned to a group of students guides the students regarding course results, scholarships, exams and more.
- The continuous monitoring of the students is part of the internal evaluation.
- Mentors are available after school to clarify students' doubts.
- Simplify curriculum delivery by teaching outside of the classroom.
- Industrial visits to understand the production & manufacturing processes, marketing, financial aspects, etc.
  
- Program and course outcomes are well defined and disseminated to stakeholders through websites.

- From time to time the progress of the implementation of the curriculum and curriculum will be reviewed.
- Guest lectures by well-known subject experts and industrialists are organized on current program trends.
- The opinions collected and analysed on the programs are made available to the college for updating.
- The Institute has encouraged educators to participate in orientation and refresher programs to gain in-depth theory, practice, and resource material. In addition, there are various types of seminars, teacher training courses, short courses organized by teacher training colleges and other institutes.
- The Institute has encouraged teachers to attend the meetings of various academic bodies such as the Academic Council, Departments, Study Council, etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 02

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 1.2.2

**Percentage of students enrolled in Certificate/ Value added courses and also completed online courses**

*of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

**Response:** 2.43

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
40	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

**Response:**

The college has integrated cross-cutting issues on gender, environment and sustainable development, human values and professional ethics into the curriculum.

**Gender Equality:**

Our institution follows the Gender equality and equal opportunity for women. Women development cell and Anti ragging cell are active .Every activity and program of the circular of the institute provide equal opportunity for the development of the girl students and the female staff. The committees take utmost care and provide support to girl students and the female staff.

**Human Values:**

As prescribed by the SP Pune University in curriculum DBVHCMR undertakes courses on Human Rights and courses designed by UGC under the Skill Development Initiative of the Central Govt. The Human Rights course is taught in the first two semesters.

### Environment and Sustainability:

KBHSST's DBVHCMR is taking initiatives to bring awareness amongst students towards environmental issues. DBVHCMR has rich variety of plantation in campus, Institute has a setup of solar plant in which electricity is generated and utilized accordingly. We make student aware about the importance of preserving the environment through the subject taught in there syllabus such as Managing for Sustainability, International Business Environment.

### Professional Ethics:

As far as professional ethics are concerned, sessions are also conducted by external

experts to inculcate ethical practices in business and life. Also, certain faculty members conduct sessions specifically on ethics. The sessions conducted are integrated with an course of MBA – Indian Ethos & Business Ethics, Corporate Social responsibilities, Various inputs offered under this course educate the students on personal and professional ethics.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 40.27

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 147

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 87.05

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
185	201	190	139	139

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
207	207	207	180	180

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list as published by the HEI and endorsed by the competent authority	<a href="#">View Document</a>
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 74.33

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
43	57	53	39	31

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
60	60	60	60	60

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.2 Student Teacher Ratio**

**2.2.1**

**Student – Full time Teacher Ratio  
(Data for the latest completed academic year)**

**Response:** 24.33

**2.3 Teaching- Learning Process**

**2.3.1**

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

K.B.H.S.S.T's DR. B.V. HIRAY COLLEGE OF MANAGEMENT & RESEARCH CENTRE believes in the adoption of student centric methods to enhance student involvement as a part of participative learning and problem solving methodology. Such as

**1.Motivational Activities**

**2.Group Discussion and Debates**

**3.Laboratory experiential learning**

**4.Poster presentation**

**5.Case studies**

**6.Management Games.**

To encourage experiential learning students get opportunities to work on industry live projects ,mini projects and summer internship projects,helping them to develop problem solving mindset.

Industrial visits are organised to familiarise students with work culture and industry technologies, while internships provide practical experience.

The institute has established MOUs with different industries for training and placement, seminars, workshops, research and industrial visits, etc to bridge the gap between academia and industry requirements.

The Institute also encourages the students to participate in cultural competitions, sports and social activities to build confidence , develop leadership qualities and dynamic personality.

We give international exposure to students by arranging international guest speakers and collaboration with international institutes (**Harvard Business Publishing School**).

In addition to traditional technique of teaching students with book chalk & talk our college have predicted future trends in educational technology so it has more precise focus on modern techniques of teaching tools such as

**1.ICT TOOLS**

- We use ICT tools in education to enhance teaching-learning quality through technology.

**2.Google Classroom: Revolutionizing Course Management**

- Our college has managed to reach students online by handling learning materials, quizzes, lab submissions, and evaluations through Google Classrooms.

**3.Google Forms: A Powerful Tool for Online Evaluation**

- Our college has utilised Google Forms for online evaluation, research survey and feedback analysis of students.

**4.Enhancing Presentations with PPTs**

- Teachers & Students are encouraged to use powerpoint presentations i.e. PPTs to improve

the effectiveness of the teaching-learning process.

**5. Digital Library: Open Access to Educational Resources**

- College has a library in digital form that provides open access to staff and students in the form of e-books.
- College is a registered user of DELNET & J-GATE that helps our students and faculty members to Search databases through allotted login credentials.
- College have positively accepted the technology has transformed traditional teaching methods.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**2.4 Teacher Profile and Quality**

**2.4.1**

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 66.67

**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
18	18	18	18	18

<b>File Description</b>	<b>Document</b>
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.4.2**

***Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)***

**Response:** 33.33

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
07	04	03	03	03

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.5 Evaluation Process and Reforms**

**2.5.1**

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

The assessment plays a crucial role in determining the learning outcomes of students. At the Institute level, an examination committee is formed. The Savitribai Phule Pune university conducts semester-end examinations, and the institute adheres rigorously to the guidelines and rules provided by the affiliating university during the examination process. In the midst of the pandemic, all examinations were conducted online by the Savitribai Phule Pune university.

**INTERNAL EVALUATION**

The institute implements reforms in Continuous Internal Evaluation (CIE) to assess students' progress in terms of knowledge, skills, and attitudes, following the syllabus prescribed by Savitribai Phule Pune University (SPPU).

Evaluation criteria for CIE are established through faculty discussions before the semester begins, considering factors such as independent and experiential learning, problem-solving skills, and communication abilities. Students' active participation in course-related seminars and co-curricular activities is also taken into account.

Throughout the semester, the institute employs various evaluation methods, including assignments, projects, case studies, online exams, field projects, multiple-choice questions (MCQ), presentations, and written tests.

The CIE components suggested by SPPU encompass case studies, class tests, open book tests, field visits/study tours, projects with internal viva-voce, learning diaries, scrapbooks, group discussions, role plays/storytelling, presentations, home assignments, industry

analysis, quizzes, and newspaper reading. Faculty members adapt these criteria based on their respective courses.

SPPU offers a range of elective courses and specializations, allowing students to choose areas of interest. For practical evaluations and projects (e.g., Summer Internship Projects [SIPs], dissertations, and mini-projects), the institute appoints internal examiners. The faculty establishes course-specific evaluation criteria, which are posted on the notice board. Students can approach faculty members to discuss any concerns or doubts about the internal evaluation process. Once grievances are addressed, the evaluation criteria are finalized by the faculty members in consultation with the Head of Department (HOD) and Director. The College Exam Officer (CEO) oversees all CIE processes.

## **EXTERNAL EVALUATION**

The semester follows the academic calendar established by Savitribai Phule Pune university, with faculty members planning their courses accordingly. The Controller of Examinations (COE) oversees external examinations, managing tasks such as examination forms, schedules, and hall tickets, and provides regular updates to students. The COE conducts both theory exams and online exams in accordance with the SPPU exam schedule.

Any queries or complaints regarding theory exams are documented by the institute's examination section and forwarded to the University for necessary action. The University takes care of tasks such as paper setting, exam administration, evaluation, and result declaration. Following the exams, the University releases the results, and the institute performs a result analysis based on the SPPU result ledger, which is then posted on the notice board.

In case students have uncertainties about their course marks, they can apply for verification, revaluation, or obtain a photocopy of their answer books. University examiners review and reassess the answer books, and any revised marks are communicated to the respective students through the institute.

## **Grievance Redressal System**

The institution offers an online system for lodging grievances, enabling students, teachers, non-teaching staff, and parents to register and submit their concerns. After registration, users can log in to the user-

friendly portal to submit their grievances. Upon submission, the institute's administrators or directors review the grievances and initiate suitable actions. This transparent and time-bound mechanism ensures the efficient handling of concerns.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

#### Response:

The institute follows the syllabus designed by Savitribai Phule University for the MBA (MBA 2019 Pattern Revised) & MCA course(Revised 2020) for calculating the attainment levels of CO and PO.

The POs and PSOs are has been formulated and drafted by the faculties of DBCHMR after group discussion and brain storming sessions and finally approved by the **Director and governing body**. Once the PO and PSO finalized then it has communicated to the students and other stake holders during different events and session through brochure and website.

The Savitribai Phule University has given the Course Outcomes for each subject in MBA (MBA 2019 Pattern Revised) & MCA course(Revised 2020). These are synchronized with POs and PSOs. After this the concurrent evaluation are done by course faculty to match it to COs and communicated to students before the time in classroom session along with exam conduction, assessment indicators, marking system.

Periodic meetings are conducted to review the curriculum, course objectives and new courses. The Syllabus review committee reviews the curriculum and courses, at DBHCMR.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

To assess the achievement of POs and COs, we analyze the final results of students, considering both external and internal marks. The internal marks are determined based on the university's scaled-down formula, enabling us to track student progress and achievements in each subject, and align them with the corresponding COs and POs.

To establish the alignment between COs and POs, we assign values representing attainment levels. These values are categorized as follows: 3 for a high level of attainment, 2 for a medium level, and 1 for a low level. This assessment approach helps us evaluate the degree to which COs align with the intended POs. Our Institute utilize rubrics to assess the attainment of course outcomes, providing clear criteria for evaluating student performance. We have established different levels of attainment based on percentage ranges. For instance, an attainment level of 0 indicates less than 40% attainment, level 1 represents 40-50% attainment, level 2 signifies 51-60% attainment, and level 3 indicates 61-100% attainment.

In addition to direct assessment methods, we also consider indirect assessment measures, such as gathering feedback through a Students Exit Survey, a Parents Survey and Extra-Curricular Activities. Each of these components contributes to the overall assessment of student attainment.

This comprehensive framework allows us to continually monitor and enhance the quality of education we provide within our institution.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**2.6.3**

**Pass percentage of Students during last five years (excluding backlog students)**

**Response:** 81.67

**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
147	142	109	102	88

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**



2022-23	2021-22	2020-21	2019-20	2018-19
178	188	120	116	118

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

<p><b>2.7.1</b></p> <p><b>Online student satisfaction survey regarding teaching learning process</b></p> <p><b>Response:</b></p>	
File Description	Document
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 8

#### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	8

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

The institution has established an environment for Rural based postgraduate students to discover their innovative ideas and exchange knowledge with similarly motivated individuals within their respective fields of interest. Students with inventive concepts to achieve something guidance from specialized teachers who assist them in their projects. Subsequently, their work is Presented in competitions and seminars organized by both affiliated colleges within the university and other external universities.

**Start-up & Innovation Cell:**

The "Start-up & Innovation Cell" has been introduce By K.B.H.S.S.Trust's Dr.B.V.Hiray College of Management and Research Centre, Malegaon and Institution's Innovation Council has been reformed in 2022-23.

The primary goal of these cells is to empower and inspire students within a nurturing environment, facilitating the transformation of their business ideas into market-ready products.

Within this cell, we organize diverse activities aimed at motivating students to begin on their start-up ventures. The Innovation & Start-Up Cell is a facility created to support and adoptive young start-up ventures during their Starting phase. Typically, it offers cost-effective workspace, workshop training, marketing assistance, and access to various forms of financing.

**Initiatives for Creation & transfer of Knowledge:-**The organization has initiated active measures to support an environment for developing innovation and helping knowledge Distribution methods. Faculty members and students are encouraged to engage in various activities to develop their innovation skills.

The main objective of Institute to Organizes Various Guest Lectures/Seminars on Entrepreneurship Development is :

- To share insights, strategies, and practical knowledge related to entrepreneurship and business development.
- To equip participants with the skills and tools needed to navigate the entrepreneurial landscape, from idea generation to business establishment.
- To provide a platform for aspiring entrepreneurs to connect with experienced professionals, mentors, and like-minded individuals.
- To stimulate creativity and innovation, encouraging participants to explore and develop their business ideas.
- To provide an Active learning environment that encourages entrepreneurship, facilitates knowledge exchange, and empowers individuals to embark on their entrepreneurial journeys.

Inspire both faculty and students to actively engage in research activities.

Year	Name of the workshop/seminar/conference	Date
2018-2019	Seminar On Career Guidance	20-08-2018
2018-2019	Guest Lecture on Innovating Marketing Skill	19-12-2018
2018-2019	Global Approaches of Business Planning	22/02/2019-23/02/2019
2018-2019	Consumer Awareness & Financial Literacy	22-11-2019
2019-2020	Seminar on Financial Literacy and Investment Awareness Program.	05-01-2019
2021-2022	Seminar on Building a Successful Career	15-12-2022
2022-2023	Seminar on Entrepreneurship Development	28-01-2022
2022-2023	Visit & Workshop at Incubation Centre Nashik (Autonetics Automation Center)	20-05-2023

2022-2023	Seminar on Intellectual Property Rights	03-06-2023
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<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 22

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
7	5	3	3	4

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 3.3 Research Publications and Awards

### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 3.41

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	12	10	11	14

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.88

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	4	9	0	1

File Description	Document
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

Our institute actively fosters a culture of social ethics, integrity, and responsibility among students, faculty, and staff. This is achieved through the organization of extension activities in the community, aiming for the holistic development of society.

The institute engages in diverse extension activities such as organizing blood donation camps, Charity towards Orphan, organising various educational seminars for Tribal Students and tree plantation, etc. Apart from this the institute also conducts coaching classes for MBA /MCA MH-CET for aspiring students free of cost.

During difficult times of Covid-19 Pandemic the institute had arranged the Covid Vaccination Drive.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

Despite not receiving government recognition, our institute's students and faculty engage in numerous activities Like tree plantation, Blood Donation, Charity towards Orphan, spreading educational awareness, etc.

The Institute ensures active participation of its faculty members and students in diverse events and competitions, encouraging them to strive for success.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.3

#### ***Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

##### **Response: 0**

#### **3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

  

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.5 Collaboration

<p><b>3.5.1</b></p> <p><i>Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</i></p> <p><b>Response: 17</b></p>	
File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

**The Institution has adequate infrastructure and other facilities for,**

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

**Response:**

Our institute has an infrastructure as per the AICTE norms. A beautiful garden & many types of trees welcome you.

There is parking lot for staff & students outside the campus.

DBVHCMR features 06 spacious and well-ventilated classrooms, and one smart classroom equipped with fixed LCD projectors and Wi-Fi connectivity.

The institute houses two seminar halls, all equipped with state-of-the-art audio-visual facilities. The entire DBVHCMR premise is Wi-Fi-enabled, providing significant benefits to both students and the teaching/administrative staff. This robust infrastructure enhances the overall learning and operational experience within the institute.

The institute has two Computer Laboratories, Computer Centre, Language Lab and Digital library housing over 100+ computers featuring advanced configurations and up-to-date software installations relevant to the syllabus. Every computer is seamlessly connected to both the institute's local area network (LAN) and the internet. Furthermore, the campus is under constant surveillance through CCTV monitoring, ensuring a secure and well-equipped environment for academic and administrative activities.

The institute has established essential infrastructure in adherence to the statutory requirements set by AICTE. This includes well-equipped classrooms, computer labs, a library, seminar hall, staff room, and furnished desks, benches, along with other necessary furniture and fixtures. Additionally, the infrastructure encompasses proper electrical installations to support the overall operational needs of the institute.

DBVHCMR organizes both indoor and outdoor games, encompassing activities such as Chess Competitions, Cricket, and Athletics games. The institute also conducts Yoga and meditation programs aimed at alleviating stress. These sessions are facilitated by experts and reputable agencies in the respective fields. This diverse range of activities contributes to the holistic development of the students, promoting physical fitness as well as mental health within the DBVHCMR community. Top of Form

DBVHCMR organizes a diverse range of cultural activities annually, including celebrations such as



Ganesh Utsav, Garba, Yoga Day, and Marathi Bhasha Gaurav Din. Moreover, the institute hosts a vibrant Freshers' Program specifically designed to welcome and integrate new students into the DBVHCMR community. These events not only add vibrancy to campus life but also foster a sense of cultural inclusivity and community engagement among the students and staff.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 41.44

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
7.38	12.678	42.134	35.934	32.513

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

#### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

The college library has significantly enhanced its operational efficiency starting from the academic year

2018. KOHA is an open-source Integrated Library Management System (ILMS) that is widely used in libraries and educational institutions for managing their collections and providing various library services. One of the key advantages of the KOHA system is its ability to streamline library operations. It has become the central hub for maintaining comprehensive records related to book issuance, returns, and renewals. Moreover, it provides library members with a user-friendly and intuitive interface, making it easy for them to search for books, journals, and other materials. The implementation of KOHA Software has not only improved the efficiency of the library's daily operations but has also greatly enhanced the overall user experience. Students & other members now have a more convenient and accessible platform for accessing the library's resources, ensuring that the library remains a valuable and indispensable asset to the college community.

- Name Of ILMS Software –KOHA
- Nature of Automation-Partially
- Version-21.11.11.000
- Year of Automation-2018

Additionally, the college has subscriptions for E-resources and Journals. Subscriptions of J-Gate, DELNET, National Digital Library (NDL) and K-hub are particularly beneficial for students and faculty. The college also has subscriptions of **36 Print Journals, 4 Magazines and 8 Newspapers.**

The Library maintains two visitor registers for students and teachers. Who visit the library for accessing and referring Library Resources.

There are total 6010 Books & 5600 e-books available in the library for the reference of students and staff members. The open access system in library enables the student to choose and select the books. Library has well qualified and experienced staff.

The average daily footfall is of 12.16 students and teachers who visit the library for accessing and referring library resources.

**Library Services provided:**

- Book circulation service,
- Reference Services,
- OPAC service, Reprography,
- E-Library,
- User Orientation ,
- Question Papers,
- Project Reports,
- Reading Hall Etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

Institute has a well-equipped infrastructure for computer education. Having two Computer Laboratories, one Computer Centre, Digital Library and Language Lab containing 100+ computers with advanced configurations and all syllabus related updated software is beneficial for students to engage in hands-on learning experiences. Additionally, the presence of a local area network (LAN) connecting all computers allows for efficient communication and resource sharing within the laboratories.

The Campus is well equipped with internet facility of 100mbps bandwidth, which is sufficient for internet usage through service provider Sai Broadband Solution Malegaon.

The institute is well-positioned to provide a conducive environment for computer-based education, training and examination with these overall resources in place. It keeps students up-to-date with the latest technologies and software in their respective syllabi.

**Institute Website:**

The purpose of the institute's website, accessible at <https://www.dbhcmr.org/>, is to furnish visitors with fundamental information about the institute and its diverse departments.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 4.3.2

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 5.21

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

**Response:** 70

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 7.53

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
3.63	5.84	7.794	3.19	3.28

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 69.22

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
251	242	229	204	214

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 0.12

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 26.19

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
30	22	32	8	62

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
147	142	109	102	88

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 1.15

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
03	01	01	00	00

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**



**Response: 0**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

**File Description**

**Document**

Institutional data in the prescribed format

[View Document](#)

**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 0**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

**File Description**

**Document**

Institutional data in the prescribed format

[View Document](#)

## 5.4 Alumni Engagement

**5.4.1**

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

The Alumni Association was registered for the academic year 2022–23. The main objective of the association is to bridge the gap between the institute and its alumni. The association has been responsible for keeping complete track of alumni with their required details and informing them about the current

changes and achievements of the institute.

**Exclusive Objectives by the Alumni Association at DBVHC**

- 1) To provide a platform for meeting and exchange of ideas among the alumni, present students, faculty members, and other members of the Association.
- 2) To maintain regular communication channels to keep alumni informed about the institution's updates, achievements, and opportunities.
- 3) To create a network with alumni .
- 4) To engage alumni in activities that contributes to the growth & reputation of the college.
- 5) To provide opportunities to students for continuous learning and professional development through seminars, webinars, and online courses.
- 6) Support life-long learning, through sessions conducted by eminent alumni.
- 7) Foster and promote linkages amongst the alumni by organizing meetings and get-togethers that result in developing personal and friendly relationships.
- 8) To collect feedback from alumni to continuously improve the alumni association's programs and services.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### Response:

#### Our Vision

To become a Centre of excellence in the area of management Education, creating students with socio-cultural aspirations, awareness for sustainable development, thus actively participate in creating a better nation.

#### Our Mission

- 1.To encourage academic excellence by providing conducive learning environment to faculty and students through training, research and industry interaction.
- 2.To develop necessary skills and competencies in students by imparting In-depth Technical Knowledge.
- 3.To develop entrepreneurial skills for founding, leading & managing startups as well as professionalizing and growing family businesses.
- 4.To promote ethical and value-based learning for overall sustainable development of the nation.

Here at K.B.H.S.S.Trust's Dr.B.V.Hiray College of Management & Research Centre, Learning Environment is encouraged which leads to creating a teaching-learning ethos that allow both the students and the teachers to continuously improve their standards of performance in the pursuit of excellence. We acknowledge that we are working with students who have differing talent an abilities. We are committed to the creation of an environment whereby we help individuals to recognize and realize their potential. We wish to promote a holistic approach to learning by equipping the students to become capable of understanding; communicating and applying the discipline they choose to learn in business and industry.

A close relationship between industry and academia is desired to create a productive symbiosis for student's transition into the professional environment at the end of the program. DBVHCMR believes that a mutually inclusive relationship between industry and academics can bear substantial gain for both. Hence, we collaborate with industry in continuing education programs, consultancy, and research.

The role of an institution extends to shaping its stakeholders into ethically, socially, and morally responsible members of society. DBVHCMR instills qualities of responsible leadership, discipline and promotes collective work environment which can demonstrate dignity for labour and high moral caliber. We recognize the need of higher education for poor, backward and rural community and appreciate a gender mix in both students and teachers so that teaching and learning prospers in diversity.

## Decentralization in Working and Collective Decision Making

The programme coordinators take an active part in decision-making. The faculty members offer their opinions on academic-related issues as members of the College Development Committee.

The Director of the college serves as the chairperson of the IQAC, which includes all of the programme coordinators. Many senior faculty members also hold positions such as placement officer, controller of examination, etc., and are members of various administrative and decision-making bodies, where their recommendations are valued and taken into account.

For the administration to run smoothly, various committees are formed, and the majority of the senior members participate in decision-making.

Below is a list of the financial authority delegations:

1. The Director is allowed to use money up to Rs. 1,20,000 per year, according to budgetary provisions, for regular academic activities, and shall have monthly audits performed.
2. Office Superintendents are allowed to use funds for their regular academic activities up to a maximum of Rs. 60,000 per year, subject to budget limitations. These monies must also be audited monthly.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### Response:

In order to support the College's vision, mission, and programme educational objectives (PEO), KBHSST's Dr.B.V.Hiray College of Management & Research Centre establishes governance policies. In essence, the outcome anticipated from each function serves as the guiding principle for developing policies and their framework.

A few of the DBVHCMR's policies are based on following the law as prescribed by various government agencies, and they are carried out in accordance with the instructions specified in the notifications received from agencies like AICTE, DTE Maharashtra and Savitribai Phule Pune University. The DBVHCMR team internally develops functional policies that are created for different functional areas of management. In most cases, councils, boards, or committees serve as the governing framework for policies.

The director's office uses its discretion to create governance regulations that provide the basis for how administrators of tasks inside the institute make choices.

They serve as a model for how subordinates should think and behave in order to successfully complete the department's goals. Due to the decentralised governance at DBVHCMR, professors and staff members help the policy creation stage, making the involvement of stakeholders in policy formulation a functional requirement. When establishing procedures for various committees and cells that are led by teachers and employees, accountability for adhering to policy rules becomes crucial. This decentralisation of authority improves faculty and staff participation in formulating policy.

Following policies, rules, and structures are framed for the effective functioning of the Institute. A competent organized institutional framework having a Board of Governors as a top-echelon resolving body followed by College Development Committee(CDC) constitutes the administrative setup. To meet the socioeconomic requirements, the management provides efficient Leadership and Administration in planning and executing academic, curricular, and extracurricular activities. The Director and authorities establish multiple committees to ensure decentralized Administration, where predefined plans are implemented with active involvement from both faculty and students. Consequently, the Institute has an excellent staff retention ratio.

For the administration to run smoothly, various committees are formed which are as follows

- 1.Governing Body.
- 2.College Development Committee(CDC)
- 3.Internal Quality Assurance Cell(IQAC)
- 4.Placement Cell.
- 5.College Examination Committee.
- 6.Library Advisory Committee.
- 7.Anti-Ragging Committee
- 8.Womens Grievance Committee.
- 9.SC/ST Committee.
- 10.Grievance Redressal Committee.
- 11.Internal Complaint Committee.
- 12.Startup Innovation Cell.
- 13.Institutional Innovation Council.
- 14.Activity Committee.

15.Student Council.	
<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>

<p><b>6.2.2</b></p> <p><i>Institution implements e-governance in its operations</i></p> <p><b>1.Administration</b>  <b>2.Finance and Accounts</b>  <b>3.Student Admission and Support</b>  <b>4.Examination</b></p> <p><b>Response:</b> A. All of the above</p>	
<b>File Description</b>	<b>Document</b>
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

<p><b>6.3.1</b></p> <p><b>The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression</b></p> <p><b>Response:</b></p> <p>The Institution has a variety of welfare schemes for teaching faculty members and non-teaching staff and provides a caring and supportive working environment for them. In connection with this, Existing welfare measures for teaching and non-teaching staff are itemized below:</p> <p><b>1.Gratuity:</b> The eligible staff is entitled benefits of Gratuity</p>
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**2.Promotions to higher posts based on completion of higher education and outstanding contribution:** After completing of higher education and/or being awarded a Ph.D, the faculties are promoted to a higher post on a priority basis, and increments are provided to them.

**3.Appreciation/Reward for remarkable work/outstanding contribution:** The teaching faculty members and non-teaching staff are felicitated for specific achievements. The best teacher award is given to the teaching faculty members based on the performance.

**4.Support for higher education:** The management takes the initiative to motivate the teaching and non-teaching staff for enrolling to Graduate, Postgraduate, and Ph.D. programs. The Institution's library, laboratory, and infrastructure facilities are available to the staff for pursuing such programs.

**6.Financial support to the teaching faculty members for attending conferences/research work:** Teaching faculty members are motivated to attend the Faculty Development Programs(FDP)s, conferences, short-term training programs(STTP), and hands-on training, publish patents and quality journal publications, for which the Institution provides financial support.

**7.Financial Assistance:** Financial assistance and salary advances are available to employees in need.

**8.Accidental and death group insurance scheme:** This policy is taken from the Oriental Insurance company for all teaching faculty members and non-teaching staff.

**9.Leaves:** All types of leaves have been sanctioned as and when required by all employees as per university statutes.

**10. Medical care:** The college has an MoU with Dr.Nikhil Bhaskar Nikam of Lotus Hospital , Malegaon. He comes regularly to the college for a medical checkup for the teaching & non-teaching staff.

**11.Other:** Apart from all this, the Institution strives to provide excellent infrastructural amenities with Wi-Fi enabled campus.

**The performance appraisal process** provides opportunities for staff development and encourages the professional growth of each staff member while acknowledging and affirming the efforts, involvement, and achievements of all employees. The Institution believes that performance appraisal of all teaching and nonteaching is essential to its commitment to providing quality educational experiences for all students. Every faculty member completes the self-appraisal procedure every year in the prescribed format.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 6.3.2

**Percentage of teachers provided with financial support to attend conferences/workshops and**

**towards membership fee of professional bodies during the last five years**

**Response:** 0

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

**File Description**

**Document**

Institutional data in the prescribed format

[View Document](#)

**6.3.3**

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 40

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
7	4	03	5	5

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0



File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

K.B.H.S.S.Trust's Dr. B. V. Hiray College of Management & Research Centre is a self-funded institute that relies on student fees to generate funds. In case of a deficit, the institution takes an advance from the parent Trust. The institute has a well-defined mechanism to monitor the effective and efficient utilization of available financial resources for the development of academic processes and infrastructure.

The institutional budget is prepared every year, taking into consideration recurring and non-recurring expenditures. The Institute's College Development Committee (CDC) and Governing Body make all major financial decisions, and all major financial transactions are analyzed and verified by the governing body under different heads. The Institute adheres to the management's use of the approved budget for study and administrative expenses.

After final approval of the budget, the purchasing process begins according to the requested offers, and payments are released after delivery of the respective goods according to the conditions stated in the order. Each transaction has transparency through invoices and receipts, and invoice payments are passed after checking and verifying items. The institute regularly conducts both internal and external financial audits to ensure transparency and accountability. The auditors verify that objections are solved accordingly, and all statutory payments are made as per rules.

Accountant working under the supervision of Director handles the responsibility and implements tasks related to finance and accounts adhering to the rules, regulations and financial policies framed by the respective authorities. Each and every transaction is supported by the vouchers. All the collections are deposited in the bank and all expenditures, recurring and non-recurring are incurred through cheques.

The distribution of funds is decided through resolution passed by the Parent Management and the utilization of funds is monitored by a committee headed by the Parent Management and the Director. The funds so received are distributed as per the needs and demands, such as renovation of departments and for catering to the infrastructural needs and the other administrative needs of the institution. The major

source of institutional funding is Development fees and the tuition fees received from students. The Institute is taking efforts for getting additional funds from various agencies like AICTE, DTE & SPPU (BCUD). Audited income and expenditure statement of academic and administrative activities of the previous five years are available on website.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### **Response:**

KBHSS Trust's DBVHCMR, Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning. It monitors and review the teaching learning process, structures & methodologies of operations, and learning outcomes regularly and periodically.

The IQAC has been performing Improvement in quality of teaching learning by taking regular inputs to all concerned based on feedback from stake holders providing inputs for academic and administrative audit and analysis of results for improvement in areas found weak, students and staff give their feedback and suggestions.

The Institute IQAC prepares, evaluates and recommends Stakeholder's feedback, New Programmes as per National Missions and Government Policies.

Institute and IQAC Coordinator prepares academic calendar aligned with the academic calendar of SPPU. The Head of the Department allottes courses to all teachers after collecting course choices and accordingly Course teacher prepares the teaching plans activities for delivery of the course content ,same is approved from Head of the Department.

Various pedagogical initiatives are taken by course teacher to delivers the course content.

Along with traditional teaching aids like chalk and board, presentation, course teacher follows various innovative teaching-learning methodologies including ICT based tools.

Industrial visits are organized to make students aware of industry culture and reduce gap between industry and institute.

Trainings and workshops are organized for hands-on practice. Institute arranges guest lectures

and competitions including various technical and non-technical events.

Course teachers are motivated for participation in FDP to become aware and gain knowledge of recent trends and technologies. Industry and academic experts impart theory and practical knowledge.

Course teachers are motivated to enroll and register in ATAL/Swayam courses. Students are given home assignments based on real time problems for practice. Weak students are identified and assisted by mentoring and conduction of remedial classes, and also encouraged to participate in various activities with bright students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 6.5.2

**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** C. Any 2 of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

Faculty members actively encourage and ensure the equal participation of all genders in various campus activities such as sports events, cultural events, project groups, and seminar groups. This fosters an environment where everyone feels included and valued.

#### **1. Various Committee Reformed**

Establishing various committees demonstrates our commitment to ensuring the holistic development and well-being of our students and the overall progress of K.B.H.S.S Trust's Dr. B. V. Hiray College of Management and Research Centre, Malegaon. These committees play crucial roles in addressing specific concerns, promoting a safe and inclusive campus environment, and driving institutional advancement. The Committee Like **Women Grievance Committee, Anti-Ragging Committee, College Development Committee, Student Welfare Committee**

Each committee operates with a specific mandate and set of responsibilities, contributing to the overall mission and vision of our institute. By actively engaging stakeholders, fostering collaboration, and implementing effective policies and initiatives, these committees play integral roles in shaping a vibrant, inclusive, and progressive academic community at Dr. B. V. Hiray College of Management and Research Centre, Malegaon.

**2.Safety and Security Measures:** The Institute has implemented several safety and security measures to ensure a secure campus environment. Trained security personnel monitor the campus 24/7. CCTV cameras have been installed across the campus to enhance safety and security.

Additionally, all students mandatorily are asked to wear their identity cards and instructed strictly to keep them visible at all times.

#### **3. Presence of Females on key Administrative & Respectable Positions**

The presence of females in key administrative and respectable positions within our institution is a testament to our commitment to gender diversity, inclusion, and equal opportunities. The presence of females in these key administrative and respectable positions not only reflects our institution's commitment to gender equality but also enriches the diversity of perspectives, experiences, and leadership styles within our academic community.

**4. Counselling & Mentoring:** Each student enrolled at the Institute is assigned a mentor who is a faculty

member from their respective department. Institute provides regular guidance and support. This mentorship program is a valuable initiative that can significantly contribute to the academic and personal development of students.

**5. Health check-up:** The Institute organizes free health check-up camps, provides dietary advice from doctor and health awareness specifically for female students and staff members.

Apart from all these institute celebrates the "International Womens Day" ,"Marathi bhasha Gaurav Din","Yoga Day" every year.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 7.1.2

**The Institution has facilities and initiatives for**

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives

#### 4. Beyond the campus environmental promotion activities

**Response:** B. Any 3 of the above

File Description	Document
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>

#### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

Our Institute Dr. B. V. Hiray College of Management and Research centre Malegaon is committed to fostering an inclusive environment that promotes tolerance, harmony, and celebration of diversity within our academic community. In alignment with this commitment, various programs and initiatives have been implemented to ensure a welcoming atmosphere that embraces cultural, regional, linguistic, communal, and socioeconomic diversity.

Our primary aim is to cultivate a sense of tolerance and harmony within our community. To achieve this, we organize a variety of events that bring together students, staff, and all members of our institution. These include commemorating the birthdays of our staff, celebrating cultural festivals such as **Ganpati Festival**, **Navratri Festival**, **Kite Festival**, **Reading Day**, **Constitution Day** observing special days like **Teacher Day**, **Yoga Day**, **International Women's Day**, **Marathi Bhasha Din**, and the uplifting **Prerna Din** and **Utkarsh utsav**.

In these moments of shared joy and festivity, we not only celebrate cultural richness but also strengthen the bonds that tie us together as a community. By encouraging participation in such events, we aim to create an environment that values and respects every individual's identity and heritage

Our vision is to provide an enriching educational experience that goes beyond textbooks, where students and staff learn not only from academic pursuits but also from the diverse perspectives that each person brings to the table.

The faculty members who completed the workshop Seminar, conference and FDP are now better equipped to integrate human values into their teaching methodologies and daily interactions with students. This initiative aligns with our institution's commitment to nurturing not only academic excellence but also the holistic development of our students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

***Best Practice :- I***

#### ***1.Student-Centred-Learning***

At K. B. H. S. S. Trust's D. B. V. H. C. M. R., we believe in the power of experiential learning. Our approach to education goes beyond traditional classroom instruction, emphasizing hands-on experiences and practical application of knowledge. Through a variety of activities, projects, and initiatives, students have the opportunity to learn by doing, thus gaining valuable skills

#### **2. Objectives of practice**

- 1.To execute the curriculum in a way so as to make the students understand the worth, necessity and applicability for Career Advancement.
- 2.To impart knowledge in simple manner to make the course easy for students.
- 3.To develop analytical, problem-solving and interpersonal skills by various curricular, co-curricular, cultural and social activities.
- 4.To give exposure to students to national and international business arena by arranging various events.

#### **3. The Context**

The main goal of this institute is student growth and develop Leadership qualities we believe in providing our students with practical, real-world experiences to complement their academic learning. To achieve this, we have implemented a variety of initiatives, including industry visits, field visits, and workshops by industry experts, Cultural events, Festivals we believe in the power of student involvement. Through their participation, students not only contribute to the success of college programs but also cultivate the skills and qualities necessary for success

#### **4. Practice:**

In order to make teaching learning process student centric, different strategies are adopted which are

enlisted below:

### **1. Familiarize students to a new course, faculty and Campus environment**

Every year Institute organizes Orientation/Induction program for Fresher students. It introduces students to the teaching-learning process for the MBA and MCA programme, and aims to familiarize them with the faculty members, staff, seniors and various other institute resources. The students are made aware of the vision and mission of the Trust and Institute. They get acquainted with the course curriculum, program outcome and exam pattern.

### **2. Identification of weak and bright students:**

Students are identified as slow advanced and moderate learners and strategies are adopted accordingly. These learner types are identified through personal interaction and mentor mentee interactions and class tests.

### **3. Bridging up the knowledge gap:**

The knowledge gap is filled by the help of guest lectures, seminars, webinars and workshops by calling academic and industrial resource people.

### **4. Practical approach to learning:**

Activity based learning is promoted in order to enable students to have a better understanding of concepts with the help of management games, class activities, industrial visits, internships and value addition courses.

### **5. Combination of ICT in teaching learning:**

In order to make teaching learning more interesting and interactive, emphasis is given on involving ICT in teaching learning. Institute website has been made functional where students are provided e learning resources in the form of e-notes, e-assignments and presentations.

### **6. Learning through fun and celebration:**

Students are encouraged to participate and organise events during Festivals and other Cultural Days which helps them to develop Management and leadership qualities among students.

### **5. Evidence of Success:**

The outcome of this student teaching learning programme is the high level of CO-PO attainment and high success rate of the students in final examination.

### **6. Problems Encountered and Resources Required:**

Teaching-Learning is the major part in the development of student's overall personality. Teachers play an essential role in making students learning to a higher level. ICT enabled resources are one of the key factor which should always updated and in working state.



Student active participation is one of the challenges. Due to rural background, students are ill-prepared and less driven. Absenteeism, communication gap and no group effort are also some of the challenging factors.

Due to rural area there are less industries and companies for students.

### **Best Practice :- 2.**

#### **1. Career Guidance Sessions in rural & Tribal Area.**

#### **2. Objective**

1. To raise awareness among rural communities about the importance of higher education and the various career opportunities available to them
2. To offer comprehensive career guidance and counselling to rural students, helping them make informed decisions about their educational and career paths
3. To improve access to higher education resources and information for students in remote areas, ensuring equitable opportunities for all
4. To build the capacity of rural students by providing them with the necessary skills, knowledge, and resources to succeed in higher education and the workforce.

#### **3. The Context**

The institution serves rural communities with limited access to educational resources and opportunities. Many students come from low-income families and may face socio-economic challenges that hinder in their access to higher education. The institution serves rural communities with limited access to educational resources and opportunities.

#### **4. Practice**

We Organise Career counselling Seminars in rural as well as tribal area colleges and spread awareness about higher education by our Faculty members, reaching remote rural areas and underserved communities, ensuring that educational resources and opportunities are accessible to all students. We provide comprehensive career counselling services to help students explore career options, set goals, and make informed decisions about their educational and professional paths. Engaging with local communities and parents to raise awareness about the importance of education, encourage parental involvement, and foster a supportive environment for students.

We, at DBVHCMR conduct free Coaching sessions for MBA/MCA-MHCET for the Students who have less access to such opportunities. We train and encourage them to appear for such examinations.

#### **5. Evidence of Success**

Many students from the rural areas got admitted in post graduate courses. The list of admitted students for MBA/MCA course is as follows:-

Sr.no	Name of student	Year of admission	Place
1	Bachhav Vinod Dharma	2019-20	A/p Ajmair Saundane, Tal.Baglan ,Dist Nashik
2	Borse Sagar Mothabhau	2019-20	A/P Bramhanpade, Tal.Baglan Dist ,Nashik
6	Bhamare Ketan Krushnaji	2020-21	A/P kalwan, Tal Kalwan Dist, Nashik
3	More Girish Shankar	2020-21	A/P Vahegaon ,Tal.Chandwad Dist ,Nashik
4	Bhamare Bhagyashri Nandu	2020-21	A/P Avhati ,Tal.Baglan Dist, Nashik
5	Nikam Swapnil Shivaji	2021-22	A/P Vithewadi ,Tal.Deola, Dist Nashik
6	Wagh Chaure Pooja	2022-23	A/P Neemgaon Kh.Tal. Malegaon

### 6.Problems encountered and Resource required

Students interest and active participation is one of the biggest challenge. Another challenge is communication gap due to less or no understanding of English language. Students are less confident.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

#### Response:

K. B. H. S. S. Trust's DBVHCMR College was established in the year 2011 with the noble intention of our founder, the late Dr. Baliramji Hiray, who was also a respected former Education minister of Maharashtra. The primary objective behind the establishment of the college was to provide professional qualifications to individuals residing in rural areas and contribute to the overall development and welfare of society this shows the distinctiveness of the institute.

With the vision of Late. Dr. Baliramji Hiray and K. B. H. S. S. Trust's D. B. V. H. C. M. R" is To

**become a Centre of excellence in the area of Management Education, creating students with socio-cultural aspirations, awareness for sustainable development, thus actively participate in creating a better nation”**, the college has been dedicated to offering quality education and empowering students with the necessary knowledge and skills to excel in the fields of Management (MBA and MCA) Courses.

The Institute has ample open space and a peaceful environment, providing an ideal setting for academic pursuits and overall well-being. The presence of sufficient trees not only enhances the creative appeal of the campus but also promotes the circulation of fresh and pure air, benefiting the health and productivity of students, faculty, and stakeholders.

#### **Permit utilization of the Institute's ground in Off-college hours for community's wellbeing**

The institute ground is used for morning exercises, jogging, and walks reflects a proactive approach to community engagement and underscores the institution's role as a catalyst for positive change and well-being in the local area.

Allow small students to play cricket, football, and hockey, the institute promotes physical activity and sportsmanship from a young age to promote Hon.Prime Ministers Campaign "**Khelega INDIA tabi toh Badega INDIA**"

Allow candidates to practice for Defense and Police Recruitment (physical fitness test) on campus demonstrates the institute's commitment to supporting individuals in their pursuit of career goals.

Allow Women to participate in *prajapita bhamakumari yoga* exercises daily in the evening,

#### **Permit utilization of the Institute's Seminar Hall to conduct SATSANG**

By permitting the college seminar hall to be used for Satsang programs every Sunday is a commendable initiative that promotes spiritual well-being and community bonding. We also Allowing the college seminar hall to be utilized for free COVID vaccination purposes is a commendable initiative undertaken by K. B. H. S. S. Trust's D. B. V. H. C. M. R. College. By offering this space, the college demonstrates its commitment to public health and safety during these challenging times. It serves as a shining example of how educational institutions can play a pivotal role in supporting public health initiatives and fostering a culture of care and compassion within society.

#### **Organize Free Health Check up Camps**

By organizing free health check-up camps, the institute promotes preventive healthcare and early detection of health issues among the community. These camps offer individuals access to medical professionals, diagnostic tests, and health education Blood donation camps organized by the institute contribute to addressing blood shortages and saving lives in emergencies. By facilitating blood donations, the institute fosters a culture of altruism and community service among students, faculty, and staff. These camps also raise awareness about the importance of voluntary blood donation and encourage individuals to become regular blood donors.

The institute's involvement in social events like **free health check-up camps, International Yoga Day, blood donation camps, and free COVID vaccination camps** demonstrates its proactive approach towards community engagement, public health promotion, and social responsibility. These initiatives not

only benefit the local community but also contribute to building a healthier and more resilient society.

**Charitable activities**

Celebrating Purna Din on the occasion of our founder Late Dr. Baliramji Hiray's birth anniversary is a significant event for the entire trust, symbolizing inspiration and empowerment. The institute performs charitable activities during this special occasion. It **donates essential school supplies, such as notebooks, pens, pencils, and textbooks, School Bag**. By such activities, the institute helps alleviate the financial burden on economically disadvantaged students, enabling them to pursue their studies. Supporting economically weak students by donating uniforms, sweaters, and other essential materials is crucial for ensuring their access to education and participation in school activities. Offering free lunch to a blind school students on special occasions like Ganesh Festival reflects the institute's compassion and empathy towards marginalized communities.

**Green Campus Initiatives:**

K. B. H. S. S. Trust's DBVHCMR College actively participates in tree plantation initiatives as part of its commitment to environmental conservation and sustainability. Recognizing the importance of preserving the environment for present and future generations.

**Promoting Higher Education awareness in Rural and Tribal Areas :**

Institute organizes regular promotional activities and career counselling sessions in tribal areas. It serves as platforms for raising awareness about the benefits of higher education, career opportunities, and the transformative power of learning. These initiatives aim to inspire and motivate students from tribal backgrounds to pursue academic excellence, overcome educational barriers, and aspire for a brighter future. These efforts not only open

doors to educational opportunities for marginalized populations but also contribute to the overall socio-economic development and upliftment of tribal communities.

By taking such initiative, the college demonstrates its commitment to public health and safety an intent to elevate economic and socio-cultural aspirations of the community, instilling ethical and social values in students, thereby participating to create a better nation.

It serves as a shining example of how educational institutions can play a pivotal role in supporting public health and education initiatives and fostering a culture of care and compassion within society.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### **Additional Information :**

The institute focuses on best practices such as promoting gender equality, combating tatters and sexual harassment, transportation, surveillance cameras, use of renewable energy sources, blood donation camps, students' development and teacher research improvement programs. Effort has taken by the institute to conserve energy, by replacing old tube lights with energy-efficient LED bulbs and installing solar panels. The college has conducted Energy Audit and Green Audit to assess its environmental impact. Additionally institute has taken initiatives like a plastic-free, clean campus drive to maintain a clean campus environment. Several efforts are taken to reduce solid, liquid and e waste. We have made efficient use of Rain water harvesting at the campus by collecting rainwater throughout the campus

### **Concluding Remarks :**

Our institute K. B. H. S. S. Trust's DBVHCMR is committed to achieving Vision and Mission by engaging students' centric teaching-learning activities. It aims to improve students' skills to meet the changing demands of the industry and corporate world. To adapt to the digital age, the institute has established robust ICT facilities and infrastructure.

Additionally, the institute has prepared strategic plan for the year 2023-2030 for the implementation of NEP 2020. The faculties have adopted a holistic approach to ensure a positive learning experience. The institute values the overall development of all members and provides opportunities to exhibit their talents and creativity in all areas of life.

The institute's mission is to create responsible citizens who contribute to nation-building. It promotes values and ethics by organizing events such as national festivals and important days. The institute also practices environmental friendly methods to conserve energy and maintain a clean and green environment.